REALTOR®

APPLICATION FOR REALTOR® MEMBERSHIP

Appendix 5B

ROCK-GREEN REALTORS® ASSOCIATION, INC.

I hereby apply for REALTOR® Membership in the Rock-Green REALTORS® Association and am enclosing my check in the amount of **$_____ for a one time application fee and for my 2018 Dues.** My application fee and 2018 dues will be returned to me in the event of non-election. In the event of my election, I agree to abide by the Code of Ethics of the National Association of REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws and Rules and Regulations of the above named Board, the State Association and the National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed within timeframe established in the association's bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the association's bylaws as a continued condition of membership. * Amount shown is prorated according to month joining.

NOTE: *Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Board or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.* **I hereby submit the following information for your consideration: (* Information required)**

*Name: _____ Nickname _____ *Real Estate License #: _____
Licensed/Certified Appraiser: [ ] Yes [ ] No Appraisal License #: _____
*Office Name: _____
*Office Address: _____ City: _____ State: _____ Zip: _____
*Phone: _____ *Fax: _____ E-Mail: _____
*Residence Address: _____ City: _____ State: _____ Zip: _____
*Phone: _____ Fax: _____ *E-Mail: _____
Cell Phone: _____ Preferred Mailing: [ ] Home [ ] Office Preferred Phone: [ ] Home [ ] Office [ ] Cell

Are you presently a member of any other Association of REALTORS®? _____
If yes, name of Association and type of membership held: _____
Have you previously held membership in any other Association of REALTORS®? _____
If yes, name of Association and type of membership held: _____
Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years or are there any such complaints pending? _____ (If yes, provide details as an attachment.)
Have you ever been convicted of a felony in the past three (3) years? _____ (If yes, provide details as an attachment.)
If you are now or have ever been a REALTOR®, indicate your NAR membership (NRDS) #: _____
and last date (year) of completion of NAR's Code of Ethics training requirement: _____.

Are you a principal, partner, corporate officer or branch office manager? _____ If yes, you must also complete 2nd page of this application.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Board, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Rock-Green Realtors® Association are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

DATE: _____ **SIGNATURE**: _____

Date of Birth: _____ Drivers License Number: _____
Specialty: [ ] Residential [ ] Commercial [ ] Resort [ ] International [ ] Other: _____
How long with current real estate firm? _____ Previous real estate firm (if applicable): _____
Number of years engaged in the real estate business: _____

PLEASE PROVIDE THREE BUSINESS REFERENCES

NAME ADDRESS PHONE

(1)_____
(2) _____
(3) _____

REALTOR®

APPLICATION FOR REALTOR® MEMBERSHIP:

PAGE 2 FOR DESIGNATED BROKERS/BRANCH MANAGERS

Company information: ___Sole Proprietor ___Partnership ___Corporation LLC (Limited Liability Company) ___

Your position: ___Principal ___Partner ___Corporate Officer ____Branch Office Manager

Names of other Partners/Officers/ of your firm: _____

_____

Have you ever been refused membership in any other Association of REALTORS®? _____
If yes, state the basis for each such refusal and detail the circumstances related thereto: _____

_____

Is the Office Address, as stated, your principal place of business? _____
If not, or if you have any branch offices, please indicate and give address: _____

_____

Do you hold, or have you ever held, a real estate license in any other state? _____
If so, where: _____

Have you or your firm been found in violation of state real estate licensing regulations within the last three years? If yes, provide details: _____

Have you or you firm been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime. If yes, provide details: _____

_____.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Board, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the [Name] Board of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

DATE: _____ **SIGNATURE:** _____

APPLICATION FOR MEMBERSHIP (APPENDIX 2)

ORIENTATION/FAIR HOUSING

I,_____, A REALTOR® applicant to the Rock-Green REALTORS® Association, Inc., **do hereby agree to complete an Orientation/Fair Housing program within six (6) months of my date of application. I must also complete the New Member Code of Ethics Orientation – Online Course prior to attending the New Member Orientation/Fair Housing program. Additionally, completion of computer training is required relating to MLS information entry and retrieval and the operation of the MLS within thirty (30) days, or next regularly scheduled program, after access to Paragon™ has been provided. (Section 17: Orientation of the Rock-Green REALTORS® Association, Inc. Multiple Listing Service Rules and Regulations)**

I understand that if I have not completed the Orientation/Fair Housing program including the online course at the end of six (6) months, and MLS training within the (30 days) or next scheduled program, my application will not be approved by the Board of Directors, and therefore must forfeit my REALTOR® status with the Rock-Green REALTORS® Association and all application fees.

I also understand that if I wish to reapply, new application and application fees are required.

I have read and understand these requirements: INITIALS ☐

NONPAYMENT OF FINANCIAL OBLIGATIONS

(Article X, Section 4 of the Rock-Green REALTORS® Association, Inc. Bylaws)

"If dues, fees, fines or other assessments including amounts owed to the Association or the Multiple Listing Service are not paid within one (1) month after the due date, the nonpaying Member is subject to suspension at the discretion of the Board of Directors. Two (2) months after the due date, membership of the nonpaying Member may be terminated at the discretion of the Board of Directors, Three (3) months after the due date, membership of the nonpaying Member shall automatically terminate unless within that time the amount due is paid. However, no action shall be taken to suspend or expel a Member for nonpayment of disputed amounts until the Board of Directors has confirmed the accuracy of the amount owed. A former Member who has had their membership terminated for nonpayment of dues, fees, fines, or other assessments duly levied in accordance with the provisions of these bylaws or the provisions of other Rules and Regulations of the Association or any of it's services, departments, divisions, or subsidiaries may apply for reinstatement in a manner prescribed for new applicants for Membership, after making payment in full of all accounts due as of the date of termination."

(This also applies to NSF Checks)

I hereby agree to abide by the above mentioned as part of my Membership application to the Rock-Green REALTORS® Association, Inc.

_____ _____

SIGNATURE DATE

ROCK-GREEN REALTORS® ASSOCIATION

NEW MEMBER REQUIREMENT CHECK LIST

Listed are the three criteria that are required for you to have completed within (6) months of your join date to submit your application for final approval to the Board of Directors.
Your (6) month deadline for completion date is: _____

☐ **ORIENTATION/FAIR HOUSING**

Completion Date: _____

Members are to complete an Orientation/Fair Housing program **within six (6) months** of their date of application. This program is usually held at the Association Office located at 4451 Woodgate Drive, Janesville. The class starts promptly at 8:00 a.m. and usually ends by noon. Notification is on your welcome letter and is followed by a notice by mail usually if time permits 30 days prior to date of class. Registration is required.

☐ **NEW MEMBER CODE OF ETHICS ORIENTATION—ONLINE COURSE**

Completion Date: _____

Members are to complete the online portion of the Orientation/Fair Housing program prior to attending the on-site class **same six (6) month deadline applies.** Directions for this course are included in your welcome letter and also will be included in the notice sent prior to the class.

☐ **MLS/PARAGON COMPUTER TRAINING**

Completion Date: _____

Members are to complete computer training relating to MLS information entry and retrieval and the operation of the MLS, Paragon™ system **within thirty (30) days** or next regularly scheduled program, after access to Paragon™ has been provided. **(Section 17: Orientation of the Rock-Green REALTORS® Association, Inc. Multiple Listing Service Rules and Regulations)** Contact the Realtors Association of South Central WI to schedule Paragon™ computer training. (800) 422-8831 or log onto www.scwmls.com to register for training.

Please return this form to the association (4451 Woodgate Dr., Unit E, Janesville, WI 53546 or fax 755-4843) when all three boxes are checked. Then the final step for your application will be completed and will be submitted to the Board of Directors for final approval.

I understand that if I have not completed the Orientation/Fair Housing programs at the end of six (6) months including the online portion, and MLS training within the (30 days) or next scheduled program, my application will not be approved by the Board of Directors, and therefore must forfeit my REALTOR® status with the Rock-Green REALTORS® Association and all application fees.

NAME_____

_____ _____

SIGNATURE DATE

MLS PARTICIPATION AGREEMENT

REALTOR® (Participant):_____

OFFICE NAME: _____

OFFICE ADDRESS: _____

_____

OFFICE PHONE: _____ **FAX:** _____

PRIMARY BOARD OR ASSOCIATION: _____

_____

I agree as a condition of participation in the MLS to abide by all relevant bylaws, rules and other obligations of participation including payment of fees. I confirm that I currently, and will on a continual and ongoing basis in the operation of my real estate business activities, actively endeavor to list real property of the type filed with the MLS and/or accept offers of cooperation and compensation made by other Participants through the MLS. I agree that I must continue to engage in such activities during my participation in the MLS. I acknowledge that failure to abide by these conditions of participation on an ongoing basis may result in potential suspension or termination of MLS participatory rights after a hearing in accordance with the MLS's established procedures $150.00 fee

_____

Signature

_____

Date

ROCK-GREEN REALTORS® ASSOCIATION, INC.

SERVICES OFFERED

- GENERAL MEMBERSHIP MEETINGS
- REAL ESTATE STORE
- NEW MEMBER ORIENTATION
- SOCIAL EVENTS
(DINNER DANCE/SUMMER GOLF OUTING, ETC.)
- PROFESSIONAL STANDARDS
- EDUCATION
(CONTINUING EDUCATION & PROGRAMS)
- SPECIAL SEMINARS
(BUYER-BROKERAGE/FORMS UPDATES, ETC.)
- EQUAL OPPORTUNITY EDUCATION
- DISTRIBUTION CENTER
- REAL ESTATE LIBRARY
- MEETING FACILITY
- MEETING COORDINATION
- NEWSLETTER
- LEGAL COUNSEL
- LEADERSHIP TRAINING
- MULTIPLE LISTING SERVICE

Any questions about these services or services you would like to see?
Contact Vicky Kreyer at the Association Office, (608) 755-4854.

Or go to www.rockgreenrealtors.org